

BUYER CLOSING REQUEST FORM

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1 **DATE:** _____

2 **BUYER LEGAL NAME:** _____

3 **BUYER LEGAL NAME:** _____

4 **BUYER CURRENT MAILING ADDRESS:** _____

5 _____

6 **PHONE:** _____ & _____

7 **EMAIL:** _____ & _____

8 **MORTGAGE COMPANY:** _____

9 **MORTGAGE PHONE:** _____

10 **MORTGAGE EMAIL:** _____

11 **TENANCY:** ☐ Joint Tenants ☐ Tenants in Common ☐ Single ☐ Other _____

12 **PRESENT AT CLOSING:** ☐ Yes ☐ No ☐ Mail away ☐ Remote Online Notary

13 **IS THERE A POWER OF ATTORNEY OR PERSONAL REPRESENTATIVE?**

14 ☐ Yes Please provide documentation.

15 **PROPERTY INFORMATION**

16 Street Address: _____

17 City: _____ State: _____ Zip Code: _____ County: _____

18 **LEGAL DESCRIPTION:** _____

19 _____

20 **MANUFACTURED HOME:** ☐ YES ☐ NO VIN Number applicable: _____

21 **LISTING BROKERAGE:** _____ **LISTING AGENT(S):** _____

22 **CELL NUMBER:** _____ **EMAIL:** _____

23 **BUYER'S BROKERAGE:** _____ **BUYER'S AGENT(S):** _____

24 **CELL NUMBER:** _____ **EMAIL:** _____

25 **Seller(s) has agreed to pay Buyer's Broker at closing:** _____ Compensation

26 **and/or Buyer(s) has agreed to pay Buyer's Broker at closing:** _____ Compensation

27 **Buyer(s) has agreed to pay a transaction fee of:** _____

28 **OTHER:** _____

29 **ADDITIONAL INFORMATION:** _____

30 _____

31 **ENCUMBRANCE 1:** _____

32 **PHONE 1:** _____

33 **EMAIL 1:** _____

34 **ACCOUNT NUMBER:** _____

35 **ENCUMBRANCE 2:** _____

36 **PHONE 2:** _____

37 **EMAIL 2:** _____

38 **ACCOUNT NUMBER:** _____

39 **GRAMM-LEACH-BLILEY ACT (GLBA)**

40 Pursuant to the provisions of the Title V of the Gramm-Leach-Bliley Act (GLBA), we the undersigned
41 specifically authorize our Brokerage firm, Agent(s), and/or any other company handling the closing of the
42 above-described Property such as title/settlement companies, lending institutions, etc. to obtain mortgage
43 payoffs, credit card payoffs, including those not specifically listed herein, escrow balance information, or any
44 other information necessary for the purpose of closing the transaction specifically defined in the PURCHASE
45 AGREEMENT executed by the undersigned.

46	_____	_____	_____	_____
47	Buyer Signature	Date	Buyer Signature	Date